**[](http://www.ashford.edu/index.htm) IRB Change Matrix**

**Effective 10/1/18**

Use this template to create a Change Matrix to submit for revisions required by the Institutional Review Board (IRB)

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| **Comment Identifier** | **Reviewer**  **Comment** | **Page/Para.**  **(Original Draft)** | **Changes Made and/or**  **Comments** | **Page/Para.**  **(New Draft)** |
| **Example:** Informed Consent | As stated previously, the student should add the following information in this section: participants can withdraw by contacting the researcher by phone, email, or letter. Data collected from a participant who requests to withdraw will be removed from the study and destroyed. | Summary of Research, Section 5, Paragraph 1 | Sentence added to end of paragraph:  Participants may withdraw from the study by contacting the researcher by phone, email, or letter. Data collected from a participant who requests to withdraw will be removed from the study and destroyed.  The revised Appendix F is attached to this resubmission. | Summary of Research, Section 5, Paragraph 1 |
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